

# ADDENDUM #1

Irgvdc

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**From:** Irgvdc  
**Sent:**  
**To:**  
**Subject:** RE: Questions - RFQ No. 2022-02  
**Attachments:** LRGVDC-RFQ\_Addendum.1\_2022.04.12.pdf

Hello,

Thank you for your interest in the RFQ for the Maintenance Plan. Responses to your inquiry are in red text following each question below and attached forms.

1. Considering the solicitation is an RFQ, will LRGVDC be considering proposed costs from the Rate Offer form as part of the evaluation process? Or should cost proposals be sealed and submitted separately?  
**Yes, part of the evaluation process.**
2. Can a copy of the current maintenance plan, facility plan, and asset management plan be provided?  
**No, until solicitation has been selected.**
3. Can a copy of Valley Metro's organization chart be provided?  
**Yes, see attached.**
4. Can more clarification be provided regarding all required DBE forms?  
**(See attached info)**
5. Is there a required DBE goal for the project?  
**(1%)**
6. If a proposer is not using DBEs, how should this be noted and will the DBE forms in the RFQ need to be completed?  
**If the proposer is not using DBE's then on the 1<sup>st</sup> DBE form (LRGVDC FORM (A) DBE FORM 1) within the packet just annotate Not Applicable**
7. What is the current maintenance software used by Valley Metro?  
**Maintenance Fleet Pro**
8. Is LRGVDC only considering a one-year contract or will option years be considered as well?  
**Yes, only a one year contract.**
9. Are the following evaluation categories the only criteria being used to score the proposals?
  - Proven qualifications and experience in providing the services requested in this RFQ for similar sized properties and operations (0-40).
  - Project Approach and Project Management Plan (0-35)
  - Firm location (0-15)
  - Firm Qualifications and Experience (0-10)**(Yes)**

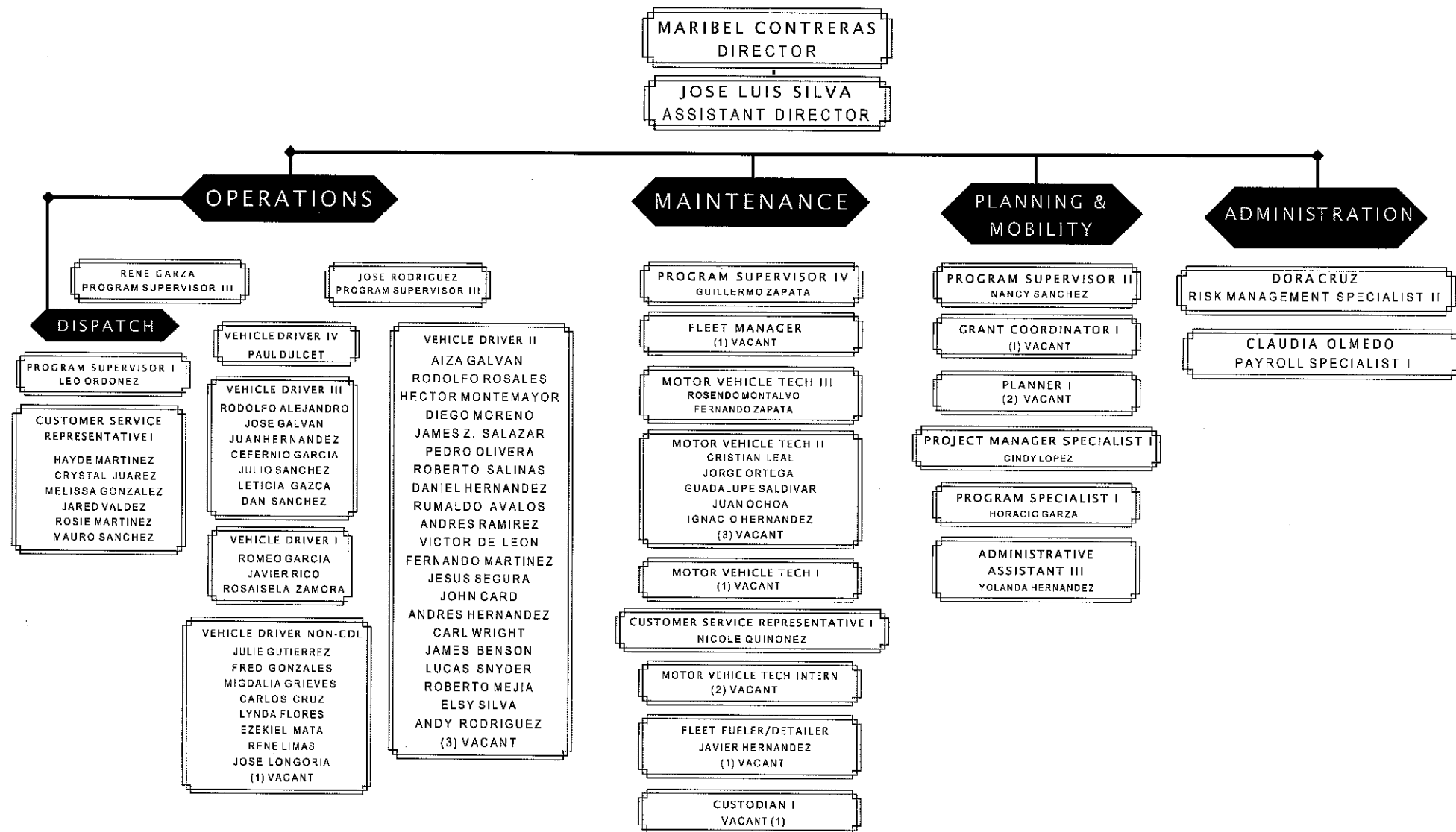
Once again, thank you for your interest in the proposal.

Thanks,

Lower Rio Grande Valley Development Council

# VALLEY METRO

## ORGANIZATIONAL CHART



## C. DBE PROGRAM COMPLIANCE FORMS

### 49 CFR PART 26

The following Proposal conditions apply to this United States Department of Transportation assisted contract. Submission of a proposal by a prospective Contractor shall constitute full acceptance of these Proposal conditions.

#### REQUIRED CONTRACT CLAUSES (49 CFR 26.13) UTILIZATION OF DISADVANTAGED BUSINESS ENTERPRISES

Lower Rio Grande Valley Development Council will ensure that the following clauses are included in each DOT assisted contract and subcontract:

- I) Policy - It is the policy of LRGVDC that Disadvantaged Business Enterprises shall have the maximum practicable opportunity to participate in the performance of contracts. Consequently, the DBE requirements of 49 CFR Part 26, do apply to this agreement. Proposers shall use sufficient and reasonably good faith efforts to carry out this policy in the award of their subcontracts to the fullest extent, consistent with the efficient performance of this contract.
- II) DBE Obligation - The contractor agrees to ensure that Disadvantaged Business Enterprises as defined in 49 CFR Part 26, Subpart D, have the maximum opportunity to participate in the performance of contracts and subcontracts. In this regard, all contractors shall take necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that Disadvantaged Business Enterprises have the maximum opportunity to compete for and perform contracts. Contractors shall not discriminate on the basis of race, color, national origin or sex.
- III) Contract Goal - If the contractor is not a DBE, then the Proposer/proposer agrees that the DBE goal for this Contract will be met by subcontracts or by joint ventures with DBE's. The goal set forth for this Contract is 3% of the final Contract price, including amendments and modifications. The amount of DBE participation will be determined by the dollar value of the work performed and/or supplies furnished by DBE firms as compared to the total value of all work performed and/or supplies furnished under this Contract. The contractor shall have met this goal if the contractor's DBE participation meets or exceeds this goal.

In cases where work is added to the contract by modification such that additional DBE participation is necessary to meet this goal, the Contractor shall increase the participation of one or more firms listed on the —Schedule of DBE Participation or submit additional DBE firms to meet the goal. In cases where work is deleted from the Contract, the goal shall be applicable to the new Contract amount. The Contractor shall be permitted to meet the goal by revising its DBE participation, provided, however, that the revision shall not result in DBE participation that is less than the original goal.

- IV) Compliance - All Proposers, potential contractors, or sub-contractors for this contract are hereby notified that failure to carry out the policy and the DBE obligation, as set forth above, shall constitute a breach of contract which may result in non-selection; termination of the contract; or

such other remedy as deemed appropriate by LRGVDC. Agreements between a Proposer/proposer and a DBE, in which the DBE promises not to provide sub-contracting quotations to other PROPOSERS/PROPOSERS, are prohibited.

- V) Sub-contract Clauses - All Proposers and potential contractors hereby assure that they will include the above clauses in all sub-contracts which offer further sub-contracting opportunities.
- VI) Acceptable Good Faith Efforts - "Good faith efforts" means efforts to achieve a DBE goal or other requirements of LRGVDC's DBE Program Plan which by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the goal program requirement. If any Proposer fails to meet the DBE goals for this solicitation, the Proposer shall submit, with the Proposal, proof of good faith efforts, using the guideline listed in Appendix A of 49 CFR 26, along with a written statement of efforts made and reasons for not meeting said goals.

## **General Instructions**

### **IMPORTANT! READ CAREFULLY!**

All Proposers/contractors shall complete and submit, with their Proposals, DBE Forms 1, 2, and 3.

Each subcontractor listed on DBE Form 1 shall complete and sign DBE Form 2 and DBE Form 3 as a DBE Subcontractor.

Business Contractors seeking to participate as DBEs must be certified at the time of Proposal submittal. Lower Rio Grande Valley Development Council does not certify DBEs. Please check with your state's DBE office.

Proposers who fail to achieve the contract goal(s) stated in the Proposal document must provide (with the Proposal) an explanation as to why the goal was not achieved and documentation demonstrating that a "Good Faith Effort" was made by the Proposer as outlined in DBE Form 4.

Contractors may duplicate as many forms as needed. All DBE Program questions should be directed to the Lower Rio Grande Valley Development Council, 301 W. Railroad, Weslaco TX, 78596.

***DBE Forms 1, 2, and 3 must be submitted with the Proposal in order to be eligible to receive a contract award. If there are sub-contractors listed, the sub-contractor must fill out DBE Form 3.***

***The Proposer must provide documentation and explanation as to why the DBE goal as was not achieved by filling out DBE Form 4.***