

LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL

REQUEST FOR INFORMATION

*For Consulting Services in Assistance with
the Procurement of Electricity*

No: 2021-03

“Consulting Services in Assistance with the Procurement of Electricity”

ISSUE DATE: APRIL 28th, 2021

CLOSING: MAY 14, 2021 at 12:00 P.M. (CT)



LOWER RIO GRANDE VALLEY DEVELOPMENT
COUNCIL 301 WEST RAILROAD
WESLACO, TEXAS
78596
WWW.LRGVDC.ORG

LRGVDC OVERVIEW

The Lower Rio Grande Valley Development Council (LRGVDC) is one of twenty-four (24) state planning regions and association of local governments formed under Texas Law to address issues and planning needs that cross the boundaries of individual local governments. The LRGVDC coordinates planning efforts, provides a regional approach to problem solving through cooperative action and provides direct services, when applicable. The designated geographical service area is the 3,643 square miles of Cameron, Hidalgo, and Willacy Counties.

The LRGVDC is comprised of programs in the fields of economic development, public safety, transportation, environmental services and health and human services. Funding to support these programs originates from local, state, and federal sources. LRGVDC is governed by a twenty-seven (27) member Board of Directors of whom two-thirds are required to be elected officials of the designated boundaries.

1.0 GENERAL INFORMATION

1.1 THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for information and planning purposes and does not constitute a Request for Proposal (RFP) or a promise to issue a RFP in the future. This request for information does not commit the LRGVDC to contract for any supply or service whatsoever. Further, LRGVDC is not at this time seeking proposals and will not accept unsolicited proposals. Responders are advised that the LRGVDC will not pay for any information or administrative costs incurred in response to this RFI. All costs associated with responding to this RFI will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. If a solicitation is released, it will be synopsisized on the LRGVDC website. It is the responsibility of the potential offerors to monitor this site for additional information pertaining to this requirement.

1.2 FEEDBACK. Submission of an information submittal is voluntary. Respondents are advised that LRGVDC is under no obligation to provide feedback with respect to any information submitted under this RFI.

1.3 REGULATORY GUIDANCE. This publication constitutes a Request for Information (RFI) as defined in Federal Acquisition Regulation (FAR) 15.201(e), RFIs may be used when the agency does not presently intend to award a contract, but wants to obtain price, delivery, other market information, or capabilities for planning purposes.

Disadvantaged Business Enterprise (DBE) requirements of 49 CFR Part 26, also all pertinent TxDOT & FTA clauses will apply to any agreements resulting from this RFI. Responses to this notice are not offers and cannot be accepted by the agency to form a binding contract.

2.0 REQUEST FOR INFORMATION (RFI)

The Lower Rio Grande Valley Development Council (LRGVDC) is seeking information from qualified sources to better understand existing vendor offerings for market availability, technical characteristics, cost, and functionality of assistance with the procurement of electricity. Further, it seeks to obtain information about pricing, delivery, and other market information or capabilities.

2.1 TECHNICAL REQUIREMENTS

The LRGVDC is seeking information on the following areas of interest as shown below. This is not an RFP, but instead a market research method to determine any possible sources in this area.

Services if Provided would be the following:

The respondent would submit the following information “Consulting methodology to provide a Client with the following consulting services:

The respondent’s methodology of assistance with the procurement of electricity for the company and all issues related to electricity.

Respondent would provide information pertaining to their methodology of procuring or selecting electricity to engage in individually or as part of an Energy Aggregation Pool (“EAP”), in accordance with applicable laws of the state of Texas. Methodology described by respondent should include information related to pricing from the Retail Electricity Providers (“REP”) and to negotiate the terms of a standard contract agreed to by the agency for energy services on behalf of agency with the REP selected upon when the agency is up for renewal. For EAP Contracts, The Respondent should also include in their methodology as to how they agree to solicit pricing on behalf of the EAP and to negotiate the terms of a standard contract to be used by agency of the EAP, including Agency, with the REP selected by the respondent on behalf of the EAP upon when the agency is up for renewal.

3.0 REQUEST FOR INFORMATION (RFI) INFORMATION SUBMITTALS

3.1 CONTENT

All information submittals shall state they are submitted in response to this announcement.

RFI responses shall include the company name, address and the title, telephone number, mail and e-mail addresses of the point of contact having the authority and knowledge to discuss the RFI submission.

The LRGVDC is assessing the current electricity agreements/contracts. The RFI responses should describe the product solution proposed, addressed coverage of the requirements stated in this RFI by the proposed solution, explain the potential advantage to LRGVDC, and provide a rough order of magnitude for the cost of the proposed solution.

3.2 FORMAT

Information submittals should be formatted as follows:

Section A: A cover page identifying the company or organization, street address, and the names, emails and telephone numbers of the point of contact (POC). In the case of partnerships, please provide the appropriate information for the lead POC. Also provide a short summary statement of the company's or party's experience/capabilities and a short summary of the organization's experience in the areas described above. This section is not included in the page count.

Section B: Technical Summary. The LRGVDC is assessing the current electricity agreements/contracts solution for the areas of interest. The RFI responses should describe the product solution proposed, address coverage of the requirements stated in this RFI by the proposed solution, explain the potential advantage to the LRGVDC, and provide a rough order of magnitude for the cost of the proposed solution.

The abstracts shall be limited to 5 pages. All abstracts shall be double spaced with a font no smaller than 12pt font. All responses to this announcement must be addressed to the LRGVDC Procurement Department. Respondents are required to submit at least one electronic copy to the email (lrgvdc@lrgvdc.org) in Microsoft Office Word or PDF for the information submittals. LRGVDC is not responsible for undelivered emails.

3.3 ADDITIONAL INFORMATION. Please be advised that the submitted documentation becomes the property of the LRGVDC and will not be returned. No solicitation documents exist at this time. This is NOT an Invitation for Bid (IFB) or a Request for Proposal (RFP), however, this is a request for information announcement for planning purposes. The LRGVDC will not reimburse costs associated with the documentation submitted under this request. Responders are solely responsible for all expenses associated with responding to this inquiry. Although proposal terminology may be used in this inquiry, your response will be treated as information only and will not be used as a proposal. This announcement is not to be construed as a formal solicitation. It does not commit the LRGVDC to reply to information received, or to later publish a solicitation, or to award a contract based on this information.

4.0 INDUSTRY DISCUSSIONS. LRGVDC representatives may or may not choose to meet with potential consultants. Such discussions would only be intended to get further clarification of potential capability to meet the requirements.

5.0 SUBMISSION. RFI information submittals should be submitted before mid-day on Friday, 14 May 2021.

6.0 CLASSIFIED SUBMISSIONS. LRGVDC will not accept classified responses to this RFI.

7.0 AGENCY CONTACTS.

The Lower Rio Grande Valley Development Council

Email: lrgvdc@lrgvdc.org

Contracting Office Address:

301 W. Railroad
Weslaco, TX 78596

Disclaimer:

THIS NOTICE IS FOR INFORMATIONAL PURPOSES ONLY. THIS IS NOT A REQUEST FOR PROPOSAL OR QUOTE. IT DOES NOT CONSTITUTE A SOLICITATION AND SHALL NOT BE CONSTRUED AS A COMMITMENT BY THE LRGVDC. RESPONSES IN ANY FORM ARE NOT OFFERS AND THE LRGVDC IS UNDER NO OBLIGATION TO AWARD A CONTRACT AS A RESULT OF THIS ANNOUNCEMENT. NO FUNDS ARE AVAILABLE TO PAY FOR PREPARATION OF RESPONSES TO THIS ANNOUNCEMENT. ANY INFORMATION SUBMITTED BY RESPONDENTS TO THIS TECHNICAL DESCRIPTION IS STRICTLY VOLUNTARY.