

## Irgvdc

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**From:** Irgvdc  
**Sent:** Thursday, March 29, 2018 12:23 PM  
**To:**  
**Subject:** RE: REQUEST FOR PROPOSAL EXPLORE RGV No: 2018-01

Hello,

Thank you for your interest in the "Explore RGV Website, Mobile Application and Digital Media" rfp. Responses to your questions are in red text below:

1. Are the required 250 High-Resolution images and 50 Short videos to be created by the offeror to be based on a requirement of LRGVDC? Or offeror will just create a database of the images and videos and LRGVDC will provide the images and videos that need to be implemented for the project from their image/video asset base.

Once the contract is awarded, the LRGVDC will indicate specifically which locations will require digital media (photos and video).

2. Does the cost of Ongoing Maintenance must be included in the budget of \$100,000? or it can be exclusive of the budget.

The ongoing maintenance is included with the budget of \$100,000.

3. Does the website need to be mobile optimized or it will only be available for the desktop version?

Both desktop and mobile versions of the website will need to be available.

4. The last date for question submission is April 2 and we hope that you will need at least 1 day to respond those and if the vendor will get the response by end of April 4 then when will they review the answer and send the response by post as the last date of submission of proposal is April 6 so is there any chance for extension of proposal submission date?

Strict schedules and timelines associated with this project dictate that April 6<sup>th</sup> is the deadline for proposal submission.

5. Is it compulsory that offeror must have a certificate of incorporation in the state of Texas or proof of authorization to do business in the State of Texas? Can offerer provide their Dun & Bradstreet Number for the same?

It is not compulsory that an offeror have a certificate of incorporation in the State of Texas. However, this project is funded in part by the U.S. Economic Development Administration for the purposes of job creation and economic stimulus to the specific geographic area of Cameron, Hidalgo and Willacy County.

6. Addendum issued over the website doesn't have the issue dates with it and we need to fill the received date in form C Addenda on page 19 of the RFP document, you are requested to provide the dates for the same.

The addenda will be updated with issuance dates as soon as possible. Additional addendums will be date stamped as well.

7. Addenda 1 state that "Submissions from outside Cameron, Hidalgo and/or Willacy counties of Texas or the U.S. will not automatically be disqualified" and same addenda says "Tasks required by the RFP, when awarded, should be completed in those three counties" i.e: Cameron, Hidalgo and Willacy County. So does it mean that the selected offeror must have an office in those three counties and will have to work from there or employ resources from any of these three counties to complete the work?

This project is funded in part by the U.S. Economic Development Administration for the purposes of job creation and economic stimulus to the specific geographic area of Cameron, Hidalgo and Willacy County. Submissions that will achieve those goals may score higher in the selection process.

8. Proposal Acknowledgement, Non-Collusion Affidavit, and Declaration of Conflict of Interest (Affidavit of Interest) forms need notarization and if the offeror is submitting a proposal from New York location so notarization from New York location is applicable or notarization must be from the state of Texas.

Yes, notarization from New York is applicable.

- 9 If the budget exceeds \$100,000 then then will the proposal be rejected since it asks for 3 years of maintenance and support for the mobile app for iOS and Android and the website as well as the cost of server space for 3 years within \$100,000

The budget allocated for this project is \$100,000. Proposals submitted must reflect this budgeted amount.

Thanks,  
The Lower Rio Grande Valley Development Council