

# AGENDA

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL  
ANNUAL WORK PROGRAM AND BUDGET COMMITTEE  
&  
NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017 NOON**

**LRGVDC MAIN OFFICE  
KEN JONES EXECUTIVE BOARD ROOM  
301 W. RAILROAD STREET  
WESLACO, TX**

**PRESIDING: MAYOR CELESTE SANCHEZ, COMMITTEE CHAIR**

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1. Call to Order and Roll Call ..... Chair
  2. Consider Approval of Annual Work Program & Budget Committee Meeting  
Minutes of January 13, 2016..... Chair

**ACTION ITEM**

3. Consider Approval of Nominating Committee Minutes of May 17, 2016..... Chair

**ACTION ITEM**

4. Consider Recommendation to Fill Vacant Seat for  
Member-at-Large to the Membership..... Chair

**ACTION ITEM**

5. Consider Recommendation of One (1) Person from Remaining Members-at-Large  
to Fill Vacancy on the Board of Directors..... Chair

**ACTION ITEM**

6. Consider Nominations for Vacant Secretary Seat..... Chair

**ACTION ITEM**

7. Consider and Act on 2017 Annual Work Program ..... Ron Garza

**ACTION ITEM**

8. Consider and Act on Proposed 2017 Annual Budget..... Ron Garza

**ACTION ITEM**

9. Old or New Business ..... Chair

10. Adjourn ..... Chair

# ITEM 2

# MINUTES

LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL  
**ANNUAL WORK PROGRAM & BUDGET COMMITTEE MEETING**

JANUARY 13, 2016 - 12:00 NOON  
ARTURO'S RESTAURANT  
2303 W. EXPRESSWAY 83  
WESLACO, TEXAS

- DRAFT -

**PRESIDING: MAYOR JIM DARLING, BOARD PRESIDENT**

Chairman Jim Darling called the meeting to order at 12:16 p.m. and moved to agenda item II - Approval of Annual Work Program & Budget Committee Meeting Minutes of January 16, 2015. ***The Hon. Norma G. Garcia made a motion to approve the minutes as presented. Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.***

Following action on the minutes, Chairman Darling moved to agenda item III - Consider and Act on 2016 Annual Work Program and summarized the purpose of the document. Executive Director Ken Jones noted that staff has received no corrections, additions or deletions to the 2016 Annual Work Program. Mr. Steve Brewer made a motion to approve the 2016 Annual Work Program as presented. Mayor Pro-tem Norie Gonzalez Garza seconded the motion, and upon a vote the motion carried unanimously.

Following approval of the Annual Work Program, Chairman Darling proceeded to agenda item IV - Consider and Act on Proposed 2016 Annual Budget, and reported that the 2016 Annual Budget of \$33,324,892 is a decrease of \$4,667,573 from the 2015 Budget and this decrease is primarily a result of the Hurricane Dolly HUD Disaster Recovery Funding expenditures.

Chairman Darling informed the committee that there was a small increase in the 2015 fringe benefit rate of 51.77% to 52.66% in 2016; and that there was a slight decrease in the 2015 indirect rate of 32.64% to 30.89%. The Chairman noted that this rate, when compared with LRGVDC's total budget, is 7.53%, which is well below our State cap of 15%. Staff recommended no increase in membership dues for 2015, and a 3.5% Cost of Living increase for staff. ***Mayor Henry Hinojosa made a motion to approve the 2016 Annual Budget as presented. Mr. Ronald Mills seconded the motion, and upon a vote, the motion passed unanimously.***

Chairman Darling then moved to item V. – Old or New Business and recognized Mr. Ronald Mills who recommended consideration of extending Board Member terms from one (1) year to two (2) years on the grounds that it takes approximately one year for a new Board Member to get his/her bearings regarding the various programs administered by the LRGVDC. Staff will poll other COGs regarding their Board Member terms and provide the information to the Board. There being no further business to be conducted Chairman Darling adjourned the meeting at 12:25 p.m.

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Mayor Jim Darling

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Ms. Debby Morales, Executive Secretary

# ITEM 3

# MINUTES

LOWER RIO GRANDE VALEY DEVELOPMENT COUNCIL

**NOMINATING COMMITTEE MEETING**

11:30 A.M., TUESDAY, MAY 17, 2016

ARTURO'S RESTAURANT

2303 W. EXPRESSWAY, WESLACO, TX

PRESIDING: MAYOR TONY MARTINEZ, 1<sup>ST</sup> VICE PRESIDENT

- DRAFT -

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Chairman Tony Martinez called the meeting to order at 11:35 a.m. and stated that there is no quorum requirement for this committee meeting.

Chairman Martinez moved to agenda item 2. – Approval of Nominating Committee Meeting Minutes of May 13, 2015. **Mayor Ambrosio Hernandez made a motion to approve the minutes as presented. Commissioner Danny Guzman seconded the motion, and upon a vote the motion carried unanimously.**

Chairman Darling then moved to item 3. – State Purpose of Meeting and Determine Committee Procedures; 3.A. – To select a slate of five (5) persons as nominees to be recommended to the Membership at the May Membership meeting for election as Members-at-Large to the Membership for 2016-2017. Those currently serving are:

Hon. Norma G. Garcia	Donna
Mayor Pro-tem Eddy Gonzalez	Edcouch
Mr. Steve Brewer	La Feria
Ms. Ann Cass	McAllen
Mr. Armando Garza Jr.	San Juan

Upon conclusion of discussion, **Mayor Henry Hinojosa made a motion recommend the following nominees to the Membership in May as Members-at-Large to the Membership for 2016-2017:**

<b>Hon. Norma G. Garcia</b>	<b>Donna</b>
<b>Mayor Pro-tem Eddy Gonzalez</b>	<b>Edcouch</b>
<b>Mr. Steve Brewer</b>	<b>La Feria</b>
<b>Ms. Ann Cass</b>	<b>McAllen</b>
<b>Commissioner Pete Garcia</b>	<b>San Juan</b>

**Mayor Celeste Sanchez seconded the motion and upon a vote the motion carried unanimously.**

The Chairman next moved to item 3.B. – To select a slate of five (5) persons as nominees to be recommended to the Board in June for election as Members-at-Large to the Membership for 2016-2017. Those now serving are:

Mr. Don Medina	McAllen
Mr. Leo Munoz	Weslaco
Ms. Diana Serna	Mercedes
Mr. Eleazar “Yogi” Garcia, Jr.	Raymondville
Mr. Brian Godinez	McAllen

Upon conclusion of discussion **Mr. Steve Brewer made a motion to nominate the following slate to serve as Members-at-Large to the Membership to be elected by the Board of Directors for 2016-2017:**

<b>Mayor Rick Cavazos</b>	<b>Los Indios</b>
<b>Mr. Leo Munoz</b>	<b>Weslaco</b>
<b>Ms. Diana Serna</b>	<b>Mercedes</b>
<b>Mr. Eleazar “Yogi” Garcia, Jr.</b>	<b>Raymondville</b>
<b>Mr. Brian Godinez</b>	<b>McAllen</b>

**Mayor Ambrosio Hernandez seconded the motion and upon a vote the motion carried unanimously.**

Chairman Darling next moved to item 3.C. – To select a slate of three (3) persons from the ten (10) at-Large nominees to be recommended to the Board of Directors in June 2016 to serve as members of the LRGVDC Board of Directors. Those currently serving on the Board are:

Hon. Norma G. Garcia	Donna
Mr. Steve Brewer	La Feria
Mayor Pro-tem Eddy Gonzalez	Edcouch

Upon conclusion of discussion **Commissioner Danny Guzman made a motion to nominate the same slate to serve as Members-at-Large of the LRGVDC Board of Directors:**

<b>Hon. Norma G. Garcia</b>	<b>Donna</b>
<b>Mr. Steve Brewer</b>	<b>La Feria</b>
<b>Mayor Pro-tem Eddy Gonzalez</b>	<b>Edcouch</b>

**Mayor Ambrosio Hernandez seconded the motion and upon a vote the motion carried unanimously.**

Chairman Darling then moved to 3.D. – To select a slate of six (6) officers for the 2016-2017 term to be recommended to the Membership for election as the Officers and Executive Committee of the LRGVDC Board of Directors. Those currently serving on the Board are:

Mayor James E. Darling	President
Mayor Tony Martinez	1 <sup>st</sup> Vice President
Mayor Celeste Sanchez	2 <sup>nd</sup> Vice President
Hon. Norma G. Garcia	Secretary
Council Member Richard Molina	Treasurer
Mayor Chris Boswell	Immediate Past President

Upon conclusion of discussion ***Council Member Richard Molina made a motion to select the following slate of officers for the 2016-2017 term and to recommend this slate to the Membership at its May 25, 2016 Meeting:***

<b><i>Mayor Tony Martinez</i></b>	<b><i>President</i></b>
<b><i>Mayor Celeste Sanchez</i></b>	<b><i>1<sup>st</sup> Vice President</i></b>
<b><i>Hon. Norma G. Garcia</i></b>	<b><i>2<sup>nd</sup> Vice President</i></b>
<b><i>Mayor Pro-tem Richard Molina</i></b>	<b><i>Secretary</i></b>
<b><i>Mayor Ambrosio Hernandez</i></b>	<b><i>Treasurer</i></b>
<b><i>Mayor James E. Darling</i></b>	<b><i>Immediate Past President</i></b>

***Mayor Henry Hinojosa seconded the motion, and upon a vote the motion carried unanimously.***

There being no further discussion ***Chairman Martinez adjourned the meeting at 12:01 p.m.***

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Mayor Tony Martinez, Chairman



# ITEM 4

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL**

**ANNUAL WORK PROGRAM AND BUDGET COMMITTEE &  
NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017**

4. Consider Recommendations to Fill Vacant Seat for Member-at-Large to the Membership

As you will recall, Mr. Steve Brewer who was a Member-at-Large to the General Membership has resigned. At the October 26, 2016 meeting the Board of Directors unanimously agreed to convene the Nominating Committee to consider filling that vacancy.

# ITEM 5

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL  
ANNUAL WORK PROGRAM AND BUDGET COMMITTEE &  
NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017**

5. Consider Recommendation of One (1) Person from the Remaining Members-at-Large to Fill Vacancy on the Board of Directors

As you will recall, Mr. Steve Brewer who was appointed as a Member of the Board of Directors, has resigned. At the October 26, 2016 meeting the Board of Directors unanimously agreed to convene the Nominating Committee to consider filling that vacancy.

For reference, here is a list of the current Members-at-Large:

	<u>NAMES OF 10 MEMBERS-AT-LARGE</u>	<u>BOARD OR MEMBERSHIP</u>	<u>CITY</u>
1	** Hon. Norma G. Garcia	Membership	Donna
2	* Mr. Eddy Gonzalez	Membership	Edcouch
3	Ms. Ann Cass	Membership	McAllen
4	Com. Pete Garcia	Membership	San Juan
5	<b>VACANT</b>	<b>Membership</b>	
6	Mayor Rick Cavazos	Board	Los Indios
7	Com. Leo Munoz	Board	Weslaco
8	Ms. Diana Serna	Board	Mercedes
9	Mr. Eleazar "Yogi" Garcia	Board	Raymondville
10	Mr. Brian Godinez	Board	McAllen

\*\* Currently Serving on the Board of Directors and Executive Committee

\*Currently Serving on the Board of Directors

# ITEM 6

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL**  
**ANNUAL WORK PROGRAM AND BUDGET COMMITTEE &**  
**NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017**

6. Consider Nominations for Vacant Secretary Seat

As you will remember, Councilman Richard Molina vacated the Secretary's seat, effective September 6, 2016.

Executive Committee appointments are assigned to the specific individual nominated.

At the October 26, 2016 meeting the Board of Directors unanimously agreed to convene the Nominating Committee to fill this vacancy.

As a reference here is a list of the current Executive Committee Members:

Mayor Tony Martinez	President
Mayor Celeste Sanchez	1 <sup>st</sup> Vice President
Hon. Norma G. Garcia	2 <sup>nd</sup> Vice President
<b>Vacant</b>	<b>Secretary</b>
Mayor Ambrosio Hernandez	Treasurer
Mayor Jim Darling	Immediate Past President

# ITEM 7

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL**

**ANNUAL WORK PROGRAM AND BUDGET COMMITTEE &  
NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017**

7. Consider and Act on 2017 Annual Work Program

The LRGVDC posted the draft Annual Work Program (AWP) to LRGVDC website for Board and Membership comment and input.

The Annual Work Program (AWP) is the service program that outlines LRGVDC goals, objectives, and performance measures.

Thank you for consideration of this item; an update will be provided at our Board & Membership meeting scheduled for January 25, 2017.



# ITEM 8

**LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL**

**ANNUAL WORK PROGRAM AND BUDGET COMMITTEE &  
NOMINATING COMMITTEE MEETING**

**JANUARY 11, 2017**

8. Consider and Act on Proposed 2017 Annual Budget

- ❖ 2017 Annual Budget is **\$26,783,447**. (Ref. page 62)
  - This amount reflects a decrease of \$6,541,445 from the 2016 Budget of \$33,324,922. This decrease is result of the Hurricane Dolly HUD Disaster Recovery Program completion.
- ❖ 2017 Indirect Rate is 32.40%. (Ref. page 60)
  - This amount reflects an increase of 1.51% over the 2016 indirect rate amount of 30.89%. This rate increase reflects a decrease in Valley Metro staff due to more efficient scheduling and route service in Starr and Zapata County. Additionally, this reflects the Police Academy staff suspensions and personnel realignment.
- ❖ 2017 Fringe Benefit rate is 52.77% (Ref. page 61)
  - This amount reflects an increase of 1/10<sup>th</sup> of percentage over the 2016 fringe benefit rate of 52.66%. This slight increase reflects the addition of the Good Friday Holiday.
- ❖ 2017 Annual Budget does not reflect a Membership due increase.
- ❖ 2017 Salary Recommendations for Staff include a Performance Based Pay structure with three tier levels.
  - 0% Pay increase for work performance needing improvement.
  - 3.5% Pay increase for work performance which achieves expectations.
  - 5% Pay increase for work performance which significantly exceeds expectations.

*(This structure replaces the previous 3.5% Cost of Living “across-the-board increases for all staff. To be eligible for an increase, an employee must have been employed for 12 consecutive months and all eligible increases would be effective January 1, 2017. Those employees not eligible in January will be considered eligible for increase consideration on their respective anniversary Date of Employment.)*