

March 1, 2011

TDRA DR Program Transition

Dear Grantees, Grant Administrators, Environmental Service Providers, and Engineering Providers

Today (March 1) the transition for HNTB to assume a lead role with the TDRA Disaster Recovery Program is complete. We all have one goal in mind: **to successfully complete this program for the State of Texas by December 31, 2015**. We will do everything we can to facilitate the timely completion of the infrastructure program. As you know, the grantee contracts have a 24-month duration, so the timely completion of each DR project within its 24-month contract period will be emphasized throughout all facets of the program.

The HNTB DR Program Team wants to make this transition as easy as possible for all participants. Beginning immediately, a "Project Facilitator" has been assigned to each grantee. The list of Project Facilitators, containing assignments and contact information is attached to this email. Each of you will be contacted in the next day or so by your Project Facilitator to discuss your program status, requirements, and any unique needs.

Please note the following Disaster Recovery Program contact information. All invoices, draw requests, contracts, amendments, or other DR-related documents/requests should be sent to the following:

**Address**

Texas Department of Rural Affairs Disaster Recovery Program  
301 Congress Avenue, Suite 600  
Austin, Texas 78701

**Phone**

512-691-2249

**Toll-Free Phone**

866-206-1084

**Fax**

512-447-5329

**Send Invoices and Draw Requests To**

Texas Department of Rural Affairs Disaster Recovery Program  
301 Congress Avenue, Suite 600  
Austin, Texas 78701

**Project Facilitator Assignments and Contact Info**

See attached list or call 512-691-2249 for information.

We are planning to hold a Service Providers Workshop "reboot" session on **Monday, March 28** at the Thompson Center on the UT campus in Austin. More information about that program will be forthcoming.

Finally, I'd like to share with you HNTB's promise to this program:

- We will complete the work to the scope of the original award;
- We are personally and professionally committed to the program;
- We will not waiver in our pledge to TDRA's Board to deliver on time, on budget, and to the State's satisfaction; and
- The bottom line: this program will be successful.

We look forward to working with you to serve the people of Texas. Please contact me directly if you have questions, thoughts or concerns via e-mail at ([twendorf@hntb.com](mailto:twendorf@hntb.com)).

Sincerely,

Tom Wendorf, P.E.  
Program Manager